

***Attention College Students!***  
***Risk Management***  
***Summer - Paid Internship***

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*Qualified candidates may submit application to:*

**Shari Woodhouse**  
**Director of Human Resources**  
Bradford Ecumenical Home, Inc.  
100 St. Francis Drive  
Bradford, PA 16701  
(814) 368-5648  
shariwoodhouse@behcr.com

Applications may also be completed on our website – **www.behcr.com**

**Review of Applications to begin**  
**March 22, 2020**

***Bradford Ecumenical Home, Inc.*** is a leading senior healthcare provider in our region. We are currently accepting applications for a summer intern to work in our Compliance/Risk Management department. Qualified candidate should be a junior or senior attending college in a Risk Management Business Management, Finance or Law related field. Position is paid through grant support from LeadingAge PA.

***Areas of focus:***

- Risk management including potentially compensable events, risk investigation, reporting and claims management.
- Perform medical record reviews to identify real or potential risk
- Preparation of risk identification reports for internal Quality Assessment and Corporate Compliance Committees.
- Assist department manager with analysis and corrective action to eliminate or reduce risk.
- Summarize risk management data for appropriate evaluation and risk trend analysis.
- Development of policies and procedures related to risk management and organizational practices.

***Candidates will possess the following attributes and skills:***

- Excellent communications skills.
- Exceptional organizational skills and attention to detail.
- Ability to interact with all employees across varying departments.
- Excellent decision making abilities.
- Good analyzation skills.
- Efficient computer skills.

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